

MOVELLE WHOLE SCHOOL WRITING AGREEMENT

We, the teachers of Movelle Primary School, agree that:

- We will have an explicit focus (learning intention) and success criteria for each Writing session.
- During Writing there will be whole class instruction and/or small group instruction, and individual conferring (during this time rubrics, success criteria, anchor charts or individual goals will be used).
- Grade 3 – 6 teachers will place an end of year narrative & persuasive annotated writing sample (i.e. with rubrics/success criteria attached), as well as, the corresponding published piece, in the student file. (This is to go up to the next year's teacher.)
- Grades Prep – 2 teachers will place an annotated (i.e. with rubrics/success criteria attached) end of year fiction and non-fiction writing sample, as well as the corresponding published piece, in the student file. (This is to go up to the next year's teacher.)
- In order to track students' progress, all teachers will keep anecdotal records and goals in a format (e.g. grid, writing journal, digital etc.) agreed by their Professional Learning Team (PLT) as this approach must be consistent within the team.
- In Grades Prep – 2 the teaching of writing will focus on the concepts about print and beginning writing strategies and conventions; and the writing process will be introduced to demonstrate the persuasive and narrative text types.
- All teachers will model a component of the writing process each day.
- Students will use the writing process i.e. think, pre-plan, share, plan, draft, revise, edit and publish.
- Examples of writing craft, using books as mentor texts from various authors, will be included to illustrate writing features and craft to children.
- Each student in Grades 1 – 6 will have their own writer's notebook. The way the notebook will be used will be defined by the PLT, as this must be consistent within the team.
- Grades Prep/1s will have a whole class writer's notebook. Some children may be ready to have a writer's notebook (at teacher's discretion).
- All writers' notebooks are to go up, with the child, to the next year's grade.
- Students will write every day and produce/publish at least 2 pieces of completed writing each term.
- Writing will be moderated and used as formative assessment during PLTs, throughout the year to inform teaching.
- Each classroom will have a 'writing centre' containing a selection of mentor texts, a range of implements used for publishing, alphabet and picture stencils, paper and other resources to use.
- 'Share Time' during or at the end of a session will be used to give children the opportunity to revisit writing learning intention/writing goals, share their writing, recommend mentor texts and other useful resources.